

Sandgroppers Caravanners Inc.
Minutes of Management Committee meeting
Held at White Gum Farm – York rally
3.15pm Saturday 6th May 2017

In attendance: Brian Adams, Brian Bizzill, June Foote, David Hiscock, Roy Lundy, Ian Moore, Kel Olesen, Alan Parkinson

Apologies: Janet Currow

Open: 3.15pm Brian Bizzill opened the meeting, welcoming all committee members present to this meeting.

Minutes: The minutes of the previous committee meeting held on the 4th February 2017 at Binningup were read out by David Hiscock. Key matters arising from previous minutes: ☐ Presidents Message – All reviewed and accepted adjustments. Will be incorporated into future Member Welcome packs. ☐ Website: - Re Webmaster position, it was agreed that Peter Carter still held that position, however another member should also have write access as a contingency for the Club and a development opportunity. Action: David Hiscock to contact Peter Carter and that Clelia Gough re process moving forward.

Moved by Roy Lundy Minutes from previous meeting accepted unanimously. Note: - Minutes of previous meeting signed by Club President – Brian Bizzill and forwarded to David Hiscock

Correspondence in: - Read by David Hiscock

10/02/2017 – Australia Post invoice for renewal of P.O Box. 17/02/2017 – Email – Robert Thomas WAACCI – Information flyer “Green World Technologies”, A guided bush walk. 21/02/2017 – Email – Robert Thomas WAACCI – Associationinfo Issue 18 – “Updating the Rules”. 07/03/2017 – Email – Robert Thomas WAACCI- Agenda for 15th March delegates meeting. 09/03/2017 – Email - Robert Thomas WAACCI – Update agenda for 15th March delegates meeting. 12/03/2017 – Email – Robert Thomas WAACCI – Financial report for upcoming delegates meeting. 14/03/2017 – Email – Robert Thomas WAACCI – NACC report for delegates meeting. 15/03/2017 – Email – John Bradley WAACCI – Volunteers guide for 2017 Caravan & Camping show. 21/03/2017 – Email – Robert Thomas WAACCI – Minutes of Delegates meeting.

28/03/2017 – Email – Robert Thomas WAACCI – Thank you to all volunteers who attended caravan & Camping Show. 28/03/2017 – Email – Ian Moore – Draft proposal for 2018 rally’s. 30/03/2017 – Email – Robert Thomas WAACCI – Tourism snapshot 03/04/2017 – Email - Robert Thomas WAACCI – State Rally registration forms & information. 06/04/2017 – Email – Robert Thomas WAACCI – Re newsletter for the National Rally. 06/04/2017 – Email – Robert Thomas WAACCI – Ball weight calculator flyer. 09/04/2017 – Email - Robert Thomas WAACCI – Peppermint Grove Beach caravan park has now re-opened. 07/04/2017 – ING Statement – 1st January 2017 – 31st March 2017 12/04/2017 – Email – John Bradley WAACCI – Prospective new club members. 19/04/2017 – Email – Gerry & Margaret Kerrigan – Leave of absence request. 20/04/2017 – Email – Natalie Kessell re cards (Get well, Goodbye etc..) 21/04/2017 – Craftsign Engraving – Package for Alan Parkinson.

23/04/2017 – Email – John Bradley WAACCI – Prospective new club members. 25/04/2017 – Email – Robert Thomas WAACCI – Re State Rally – Message from the Vice President. Correspondence Outward: - Read by David Hiscock

07/02/2017 – Email – David Hiscock to all members re nominations for the 2017 Caravan & Camping show. 22/02/2017 – Email – David Hiscock to all Committee Members re “Green World Technologies”, A guided bush walk. 23/02/2017 – Email – David Hiscock to Robert Thomas (WAACCI) re club nominations for the 2017 Caravan & Camping show. 25/02/2017 – Email – Ian Moore to all members re attendance for Easter rally at Koorda. 08/03/2017 – Email – Ian Moore to all members confirming Easter rally at Koorda cancelled. 11/03/2017 – Forwarding Australia post invoice to Alan Parkinson for payment. 16/03/2017 – Email – David Hiscock – Volunteers Guide to members representing club at the 2017 Caravan & Camping show. 04/04/2017 – Email – David Hiscock to all members re State Rally registration. 12/04/2017 – Email – David Hiscock to John Bradley & Brian Adams re prospective new club members. 13/04/2017 – Email – Alan Parkinson to all members re Rheta’s progress. 23/04/2017 – Email – David Hiscock – Forward Gerry & Margaret Kerrigan’s “Leave of absence” request to all Committee members. 23/04/2017 – Email – David Hiscock to all Committee members re email from Natalie Kessell “cards”. 23/04/2017 – Email – David Hiscock to Brian Adams re prospective new club members. 30/04/2017 – Email – David Hiscock to all members – Forwarding on message from Maureen Lundy re ordering of uniforms.

Inward & outward correspondence moved Roy Lundy Accepted Ian Moore

Treasurer’s report: - Alan Parkinson tabled report dated 02/05/2017

☑ Net position up \$231.49 on previous period. ☑ Net total position \$5178 Treasures report moved Brian Bizzill Seconded Roy Lundy

Membership Secretary’s report: - Brian Adams tabled report

Key Business arising: - ☑ Discussion took place re “Associate Membership” status. Item to be put to all Members at AGM ☑ Pro rata fee structure discussed:- Action:- Roy Lundy to confirm club position and report back. ☑ New membership of Jean-Paul Samuelson – rejected. Action:- Alan Parkinson to arrange a refund of the nomination fee.

Membership Secretary’s report moved June Foote Seconded Ian Moore

Rally Organizer’s report: - Ian Moore ☑ Adjusted list of 2018 rallies discussed. Some minor adjustments made. Action: - Ian Moore to finalise & lock in all for 2018. ☑ Binningup rally in February unanimously supported by members when presented, 2018 locked in. ☑ Discussion took place re the geographical balancing of the rally locations and time of year. Rally Organizer taken this on board for future.

Rally Organizers report moved June Foote Seconded Alan Parkinson

General Business: -

Previous Meeting ☑ Jean-Paul Samuelson – Application rejected. The Committee accepted the decision made by the “Executive”. As a result of this experience the application process should be amended to allow the Club to conduct a Police clearance should it deem necessary. Action: - Brian

Bizzill & David Hiscock to draft wording. – Still outstanding ☐ Property Manager – Property Manager. Maureen Lundy currently in this role.

This meeting ☐ AGM Rally – Committee to organize. Collie River Caravan Park – Action:- Ian Moore to confirm with the caravan park that they have an enclosed area available. ☐ Gerry & Margaret Kerrigan – Leave of absence requested. Unanimously accepted. Action:- Secretary to write to them to confirm. ☐ Get well, Goodbye cards etc....etc... - Difficult for the Club to know and or co-ordinate all event types. Agreed that Members should alert the club Secretary if they are aware or want acknowledgement to be passed on. Alternatively it should be left up to individuals make acknowledgements. ☐ Uniforms – Maureen Lundy currently co-ordinating a run of uniforms for members. Also investigating the availability of the fleecy jacket which is popular with Members.

☐ Ball weight calculator. June Foote passed around a brochure. WAACCI put out a general information e-mail regarding this. Action:- Secretary to forward to all Members. ☐ Revised Nomination forms. Due to upcoming changes in Club Constitution requirements adjustments to Committee nomination forms will be required. Action:- Alan Parkinson to send sample form and supporting “Rules of Association” document to Committee Members for review. ☐ Constitution review. In light of the impending changes to the Associations Incorporation Act, it was suggested that a special “out of rally” meeting be set up to review the Club Constitution.

Closed 5.00 pm

Next Management Committee meeting: Action: - Due to a number of current Committee Members not being available over the next few months the Secretary is to liaise with Committee Members to identify date & location in June for the next meeting.

Signed as a true & correct record of the meeting: _____

Date: _____